

Caniff Liberty Academy
Board of Directors
Regular Board Meeting
Minutes

Date: Wednesday, January 18, 2023
Time: 6:00 pm
Location: Caniff Liberty Academy
2650 Caniff St.
Hamtramck, MI 48212

Call to Order

The meeting was called to order at 6:05 pm by President Abu-Shanab.

Roll Call

A roll call was taken. The following board members were in attendance:

Present – Mr. Abu-Shanab, President
Present - Mr. Ali Al-Zaqzuq, Treasurer (arrived at 6:06 pm)
Present – Mr. Imad Hamad, Secretary
Present – Mr. Qurban Choudhury, Vice President
Present – Dr. Elmoataz Ibrahim, Member

A quorum was in attendance to conduct business.

Also in attendance were the following individuals:

Mr. Ahmed Saber, EMAN
Dr. Azra Ali, EMAN
Mr. Ehab Hassan, EMAN
Dr. Lorilyn Coggins, EMAN
Mr. Tom Kozak, Caniff Liberty Academy
Ms. Sukie Gruesbeck, Oakland University Charter Schools Office

Approval of Agenda

It was moved by Mr. Hamad and seconded by Dr. Ibrahim to approve the agenda. The vote was unanimous (5/0) in favor of the motion (Ayes - Abu-Shanab, Al-Zaqzuq, Hamad, Choudhury and Ibrahim). Motion passed - Agenda approved.

No board member indicated having a conflict of interest with respect to any agenda item.

Approval of Prior Meeting Minutes

It was moved by Mr. Abu-Shanab and seconded by Mr. Hamad to approve the minutes of the Regular Meeting held on November 16, 2022, as read. The vote was unanimous (5/0) in favor of the motion (Ayes - Abu-Shanab, Al-Zaquq, Hamad, Choudhury and Ibrahim). Motion passed - Minutes approved.

Public Comment Relating to Agenda Items

No public comment was provided.

Correspondence

An Award Letter was received indicating that the Academy will receive Early Literacy funding. No board action was taken.

Reports

Mr. Saber welcomed the Board to the January meeting and wished the Board a Happy New Year. He expressed his hope that the Board members had time for reflection during the holiday period. He noted that the staff and students were also off for a two week period but are back in school with NWEA testing underway and preparations in progress for WIDA and MSTEP. Dr. Ali then presented highlights of the written report with a focus on academic progress, assessment, professional development, and staffing. Dr. Ali noted that NWEA data would be presented in the February meeting. Dr. Coggins highlighted compliance, and grants.

Dr. Coggins summarized the December financial reports noting cash on hand, fund balance, and actual to budget percentages for both revenues and expenditures.

Unfinished Business

An email correspondence from Dr. Siddique was received by the Board. It was noted that Dr. Siddique declined the offer that was made to extend the lease early.

New Business

It was moved by Mr. Hamad and seconded by Mr. Abu-Shanab to approve the financial reports as presented. The vote was unanimous in favor of the motion (Ayes - Abu-Shanab, Al-Zaquq, Hamad, Choudhury and Ibrahim). Motion passed – Financial Reports approved.

It was moved by Mr. Hamad and seconded by Mr. Abu-Shanab to approve the fall Board policy updates as presented. The vote was unanimous in favor of the motion (Ayes - Abu-Shanab, Al-Zaquq, Hamad, Choudhury and Ibrahim). Motion passed – Fall Board Policy updates approved.

It was moved by Mr. Abu-Shanab and seconded by Mr. Hamad to adopt the amended appropriations act for the 22/23 school year as presented. The vote was unanimous in favor of the motion (Ayes -

Abu-Shanab, Al-Zaqzuq, Hamad, Choudhury and Ibrahim). Motion passed – Amended Appropriations Act approved.

It was moved by Mr. Abu-Shanab and seconded by Mr. Hamad to approve the 23/24 Lottery and Enrollment procedures as presented with updated class sizes. The vote was unanimous in favor of the motion (Ayes - Abu-Shanab, Al-Zaqzuq, Hamad, Choudhury and Ibrahim). Motion passed – 23/24 Lottery and Enrollment approved.

It was moved by Mr. Hamad and seconded by Mr. Abu-Shanab to adopt the HS Expansion Contract Amendment Resolution as presented. The vote was unanimous in favor of the motion (Ayes - Abu-Shanab, Al-Zaqzuq, Hamad, Choudhury and Ibrahim). Motion passed – HS Expansion Contract Amendment Resolution approved.

It was moved by Mr. Abu-Shanab and seconded by Mr. Hamad to adopt the Board Membership Resolution as presented. The vote was unanimous in favor of the motion (Ayes - Abu-Shanab, Al-Zaqzuq, Hamad, Choudhury and Ibrahim). Motion passed – Board Membership Resolution approved.

Other Business

Dr. Coggins presented the Transparency Reporting Certification document. No board action was needed. The President signed the certification.

It was moved by Mr. Hamad and seconded by Mr. Abu-Shanab to approve increases in enrollment for the current year, allowing 66 students in kindergarten and 63 students in 6th grade to accommodate siblings. The vote was unanimous in favor of the motion (Ayes – Abu-Shanab, Al-Zaqzuq, Hamad, Choudhury, and Ibrahim). Motion passed – Enrollment increases approved.

Authorizer Comments

The January and February Resource Calendars were provided to the Board.

Ms. Gruesbeck brought comments to the Board from Oakland University as authorizer, noting the upcoming Board Appreciation dinner scheduled for May 4th and the National Charter Schools Conference scheduled for June 18-21 in Austin TX.

Extended Public Comments

There was no extended public comment.

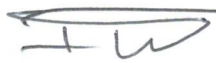
Closing Items

The next regular meeting was announced for Wednesday, February 15, 2023.

It was moved by Mr. Hamad and seconded by Mr. Abu-Shanab that the meeting be adjourned at 6:48 p.m. The vote was unanimous in favor of the motion. Motion passed – Meeting Adjourned.

I certify that these minutes were approved [☒] as read, [] as corrected, by the Academy Board at a duly noticed open meeting held on February 15, 2023 at which a quorum was present.

By:



Its: Secretary